

Article IV. Committees

Section 1. General Provisions

- A. At any time, there may exist ad hoc committees which shall be vested administrative duties under the authority of the Executive Board and the chairpersons of each respective committee.
- B. Committees shall be commissioned by the Executive Board through passage of appropriate bylaws.
- C. There shall be no limit to the number or purpose of these ad hoc committees.
- D. Committees shall be comprised of:
 - a. One (1) chairperson, who shall serve as liaison between their committee, the Executive Board, and the General Assembly, and
 - b. At least two (2) members in good standing, who shall be selected by the chairperson of the committee and whose names shall be submitted to the Executive Board for approval.
- E. Ad hoc committees shall be chaired by an officer of the Executive Board, as outlined in the officer duties in Article III of this Constitution.
- F. All standing committee decisions and ad hoc committee decisions shall be made by a majority approval of the committee members.
- G. If a committee member resigns from their committee, the chairperson shall have one week to select a new member of the committee, whose name they shall submit to the Executive Board for approval.
- H. Committees may include, but are not limited to:
 - a. The Office of the Independent Counsel
 - b. The Committee on Formal Recruitment
 - c. The Committee on Program Administration
 - d. The Committee on Public Relations
 - e. The Committee on Finance
 - f. The Committee on Competitive Interests

Section 2. The Office of the Independent Counsel

- A. The Office of the Independent Council, hereafter known as the “OIC,” shall assist the President in the execution of the duties of that office.
- B. The duties of the OIC shall include, but shall not be limited to:
 - a. Serving as the chief supervisory and investigative authority of MT@UI.
 - b. Monitoring the conduct of all members during the course of official MT@UI activities.
 - i. During such activities, collecting evidence of any inappropriate conduct

- exhibited by MT@UI members.
- c. Hearing and evaluating claims of misconduct or harassment filed by any MT@UI member.
 - i. If necessary and/or appropriate, investigating the validity of such claims.
 - 1. If the OIC is required to investigate a member of the OIC, then the individual being investigated shall be suspended from the OIC for the duration of the investigation and subsequent disciplinary procedure(s).
 - 2. In the case that a disciplinary committee is formed as a result of that investigation, the individual against whom action is being taken shall be removed from the OIC for the duration of the administration under which that individual served as a committee member, regardless of the findings of the disciplinary committee.
 - d. Reporting any investigation to the Executive Board for appropriate action.
 - i. Such reports shall include recommendations of the OIC.
- C. Any person who is being investigated by the OIC shall be notified of both the investigation and the reason for it by the chairperson of the OIC before the investigation concludes.

Section 3. The Committee on Formal Recruitment

- A. The duties of the Committee on Formal Recruitment shall include, but shall not be limited to:
 - a. Organizing all on- and off-campus recruitment efforts.
 - b. Scheduling informational meetings.
 - c. Answering requests for information in a timely manner.
 - d. During the recruitment period, aiding the Committee on Public Relations in disseminating information about MT@UI.

Section 4. The Committee on Program Administration

- A. The Committee on Program Administration, hereafter known as the “CPA,” shall assist the Secretary of Administration in the execution of the duties of that office.
- B. The duties of the CPA shall include, but shall not be limited to:
 - a. Handling MT@UI participation in any tournament, such that the organization’s participation falls within the limits of the budget allocated by the Executive Board.
- C. In the case that the conduct of the President comes under suspicion as outlined in Article III §10 of this Constitution, their conduct shall be investigated by the CPA, rather than the OIC.

- a. Such an investigation shall follow the same procedures as an investigation conducted by the OIC.
 - i. If the President is a member of the CPA, they shall be suspended from the CPA for the duration of the investigation and subsequent disciplinary procedure.
 - ii. In the case that a disciplinary committee is formed as a result of that investigation, the President shall be removed from the CPA for the duration of the administration under which the President served as a committee member, regardless of the findings of the disciplinary committee.

Section 5. The Committee on Public Relations

- A. The Committee on Public Relations, hereafter known as the “CPR,” shall assist the Director of Public Relations in the execution of the duties of that office.
- B. The duties of the CPR shall include, but shall not be limited to:
 - a. Affecting positive exposure of MT@UI, both on and off campus.
 - b. Planning and coordinating MT@UI participation in University-sponsored student activity exhibitions and events.
 - c. Planning and coordinating safe social events for MT@UI for anything it deems appropriate.

Section 6. The Committee on Finance

- A. The Committee on Finance shall assist the Treasurer and the Director on Fundraising and Development in the execution of the duties of their offices.
- B. The duties of the Committee on Finance include, but are not limited to:
 - a. Assisting with the planning and execution of fundraising projects
 - b. Generating a budget for any MT@UI activities, events, and fundraising projects
 - i. Submitting such budgets to the Executive Board for approval.

Section 7. The Committee on Competitive Interests

- A. The Committee on Competitive Interests, hereafter known as the “CCI,” shall only exist during times in which MT@UI has no Head Coach.
- B. The CCI shall assume the duties and powers of Head Coach, and as such, shall be vested with the duties and powers of chief competitive officer of MT@UI.
- C. The CCI shall be chaired by the President.
- D. The duties of the CCI shall include, but shall not be limited to:

- a. Creating an educational and highly competitive environment within MT@UI that embodies excellence, integrity, and civility.
 - b. Serving as chief liaison between MT@UI and the American Mock Trial Association.
 - c. Serving as chief liaison between MT@UI and the coaching staff of other mock trial programs.
 - d. Viewing all try-outs.
 - e. Selecting the first teams of the season.
 - f. Creating as many teams as it deems desirable, based on the number of members who try-out for a spot on the competitive roster and the available talent pool.
 - i. A roster for each proposed team shall be submitted to the Executive Board for approval.
 - g. Appointing captains, subject to the approval of the Executive Board.
 - h. Scheduling tournaments.
 - i. All chosen tournaments shall be submitted to the Committee on Finance for approval.
 - i. Appointing new coaches.
 - i. The name(s) of any appointed coach(es) shall be submitted to the Executive Board for approval.
 - ii. It shall be the responsibility of the chairperson of the CCI to handle all communications with persons being considered for a coaching position.
- E. If a member of the CCI believes they cannot be objective in their decisions, they shall resign immediately.
- F. Any acts of impropriety by a member of the CCI shall be considered to be a felony, as defined in Article IX §4.

Section 8. Removal of Committee Members

- A. Any committee member shall be removed from a committee on:
 - a. A letter of resignation, written and offered to the Executive Board.
 - i. A committee chairperson who also serves as an officer of the Executive Board may not resign from their committee unless they also resign from their officer position.
 - b. Conviction for offenses or incompetence, as outlined in Article IX §3.